

How do I Enable Delete and New Buttons on Attachments?

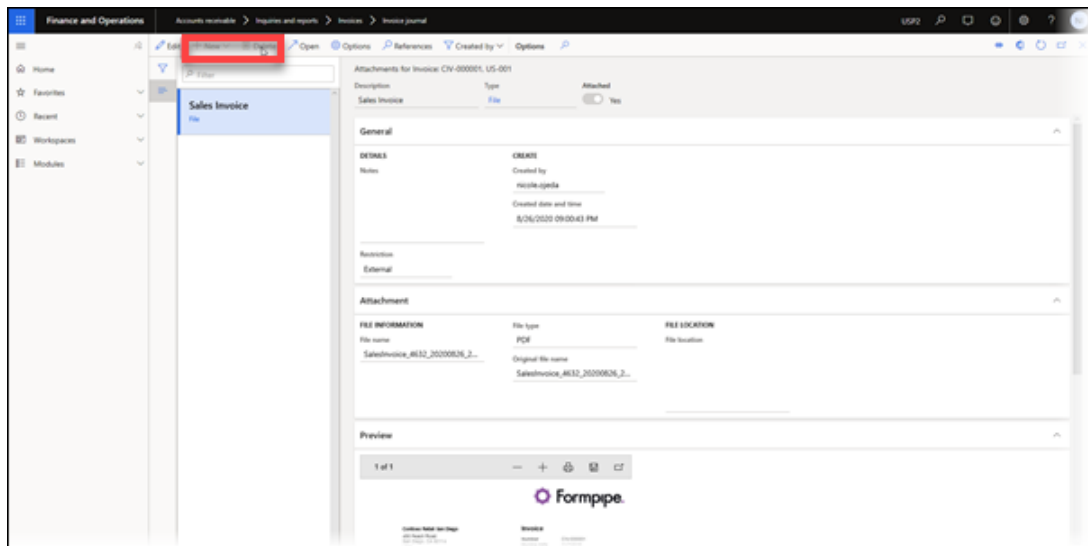
- 2023-11-30 - Comments (0) - Lاسernet FO Connector FAQs

Lasernet for Dynamics 365

The purpose of this article is to provide a guide on enabling the **New** and **Delete** buttons found on the standard attachment forms in Dynamics 365. This is where a user can see the documents attached to a record from Document handling and also where a User might manually attach information.

Steps

1. Navigate to your record, select the paperclip icon to view the attachments and validate if the New and Delete buttons are grayed out.



2. Navigate to **Organization Administration > Document management > Active document tables**.

Finance and Operations Accounts receivable > Inquiries and reports > Invoices

Expand all Collapse all

Workspaces

- Resource lifecycle management
- Electronic reporting
- My business processes
- Session date and time
- Select currency
- > Number sequences
- > Organizations
- > Global address book
- > Resources
- > Electronic reporting
- > Workflow

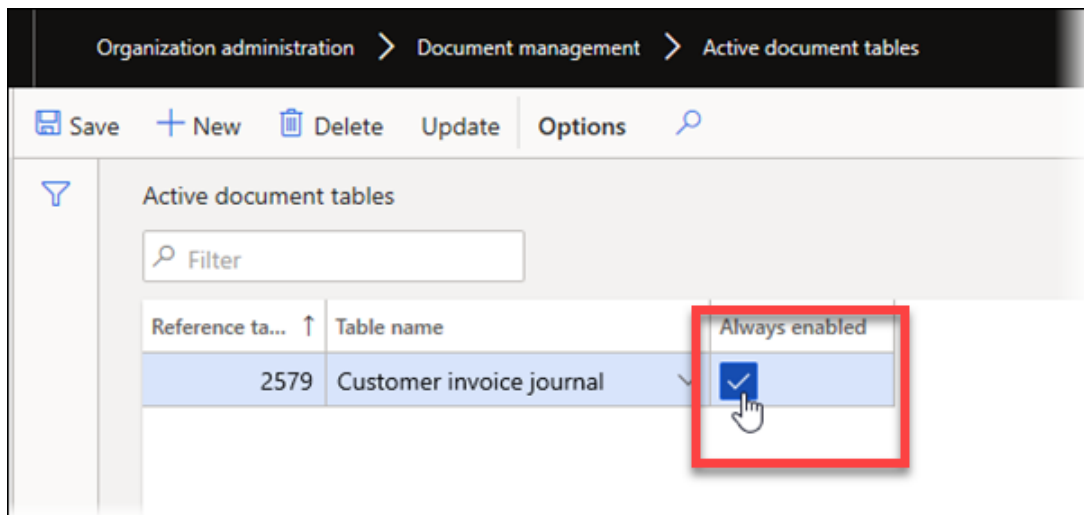
Document management

- Active document tables
- Document content type
- Document management parameters
- Document types
- > Inquiries and reports
- > Periodic
- > Setup

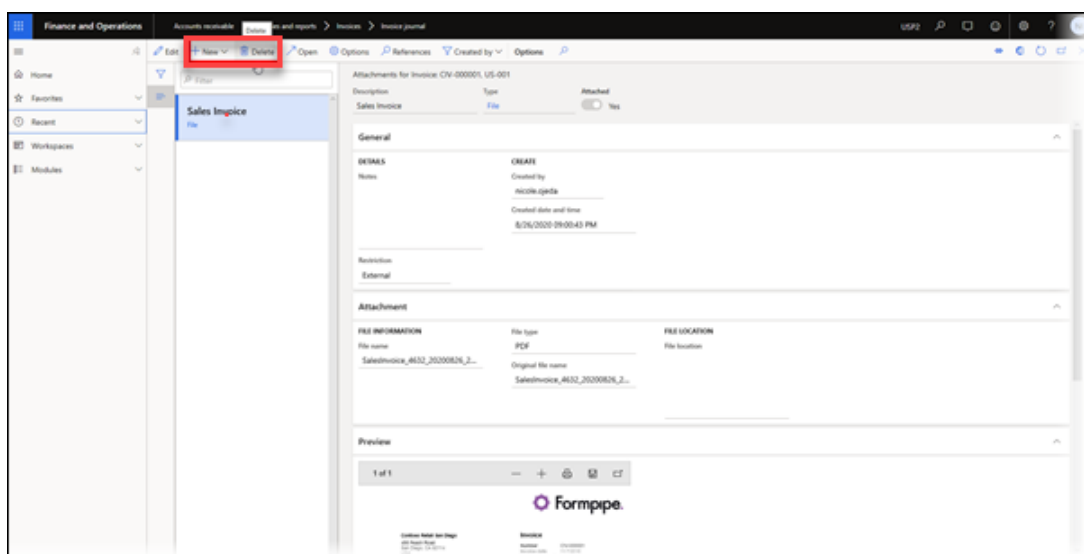
Organization administration

- Payroll
- Print buttons
- Procurement and sourcing
- Product information management
- Production control
- Project management and accounting
- Questionnaire
- Retail and Commerce
- Sales and marketing
- Service management

3. Add a new record, choose the reference tables for the attachments and select the **Always enabled** checkbox.



4. Verify. The **New** and **Delete** buttons are now available for selection.



Additional information

More information can be found on Microsoft's website:

<https://docs.microsoft.com/en-us/dynamics365/fin-ops-core/fin-ops/organization-administrati on/configure-document-management>